

PURCHASE ORDER TERMS AND CONDITIONS

Availability of Clauses: In accordance with FAR 52.252-2, this award incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. The Contractor shall comply with these clauses unless the circumstances do not apply. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at these addresses:

Federal Acquisition Regulation (FAR) Clauses: www.arnet.gov/far

Department of Interior Acquisition Regulations (DIAR) Clauses:

www.doi.gov/pam/aindex.html

52.204-03	OCT 1998	Taxpayer Identification
52.204-07	OCT 2003	Central Contractor Registry
52.204-06	OCT 2003	Data Universal Numbering System (DUNS) Number
52.204-07	OCT 2003	Central Contractor Registry
52.207-04	AUG 1987	Economic Purchase Quantity-Supplies
52.211-05	AUG 2000	Material Requirements
52.211-11	SEP 2000	Liquidated Damages – Supplies, Services, or Research and Development
52.211-16	APR 1984	Variation in Quantity
52.211-17	SEP 1989	Delivery of Excess Quantities
52.212-01	JAN 2004	Instructions to Offerors – Commercial Items
52.212-03	MAY 2004	Offeror Representations and Certifications – Commercial Items
52.212-04	OCT 2003	Terms and Conditions - Commercial Items
52.212-05	OCT 2004	Contract Terms and Conditions Required to Implement Statutes or Executive Orders
–		Commercial Items
52.213-01	FEB 1998	Fast Payment Procedures
52.219-01	MAY 2004	Small Business Representations
52.219-06	JUN 2003	Notice of Total Small Business Set-Aside
52.222-03	JUN 2003	Convict Labor
52.222-20	DEC 1996	Walsh-Healy Public Contracts Act
52.222-21	FEB 1999	Prohibition of Segregated Facilities
52.222-25	APR 1984	Affirmative Action Compliance
52.222-26	APR 2002	Equal Opportunity
52.222-35	DEC 2001	Equal Opportunity for Disabled Veterans and Veterans of the Vietnam Era and other eligible veterans.
52.222-36	JUN 1998	Affirmative Action for Workers with Disabilities
52.222-37	DEC 2001	Employment Reports on Disabled Veterans and Veterans of the Vietnam Era
52.223-06	MAY 2001	Drug-Free Workplace
52.225-01	JUN 2003	Buy American Act - Supplies
52.225-02	JUN 2003	Buy American Act - Certificate
52.225-03	OCT 2004	Buy American Act - North American Free Trade Agreement - Israel Trade Act
52.225-04	JAN 2004	Buy American Act - North American Free Trade Agreement - Israel Trade Act - Certificate
52.225-13	DEC 2003	Restrictions on Certain Foreign Purchases
52.227-14	JUN 1987	Rights in Data – General
52.232-01	APR 1984	Payments
52.232-23	JAN 1986	Assignment of Claims
52.232-25	OCT 2003	Prompt Payment
52.232-34	OCT 2003	Payment by Electronic Funds Transfer—Other than Central Contractor Registration
52.233-01	JUL 2002	Disputes
52.233-03	AUG 1996	Protest After Award

52.242-14	APR 1984	Suspension of Work
52.242-15	AUG 1989	Stop Work Order
52.242-17	APR 1984	Government Delay of Work
52.244-06	JUL 2004	Subcontracts for Commercial Items
52.246-01	APR 1984	Contractor Inspection Requirements
52.247-35	APR 1984	F.O.B. Destination, Within Consignee's Premises

Purchase Order Terms and Conditions

Page 2

52.249-01	APR 1984	Termination for Convenience of the Government (Fixed Price) (Short Form)
52.249-04	APR 1984	Termination for Convenience of the Government (Services) (Short Form)

Year 2000 Compliance

All hardware, software, or firmware in any products furnished under this order shall be Year 2000 compliant as delivered. Year 2000 compliant means information technology that accurately processes date/time data (including, but not limited to, calculating, comparing, and sequencing) from, into, and between the twentieth and twenty-first centuries, and the years 1999 and 2000 and leap year calculations. Furthermore, Year 2000 compliant information technology, when used in combination with other information technology, shall accurately process date/time data if the other information technology properly exchanges date/time data with it.

OVERDUE PAYMENTS

- a) The Prompt Payment Act, Public Law 97-177 (96 Stat.85, 31 USC 1801) is applicable to payments under this purchase order and requires the payment of contractors of interest on overdue payment and improperly taken discounts.
- b) Determinations of interest due will be made in accordance with the provision of the Prompt Payment Act and Office of Management and Budget Circular A-125.

PAYMENT DUE DATE

- A) Payment under this award will be due on the thirtieth calendar day after the date of actual receipt of a proper invoice in the office designated to receive the invoice or final acceptance of the goods or services, whichever is later.

B) PAYMENT WILL BE MADE VIA ELECTRONIC FUNDS TRANSFER (EFT) TO THE DESIGNATED BANK. BANKING INFORMATION MUST BE PROVIDED SO EFT CAN BE ESTABLISHED. IF THIS INFORMATION IS NOT ON FILE WITH US, PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Name and address of bank
Routing Number
Account Number

INVOICE REQUIREMENTS

Invoices shall be submitted to www.govworks.gov. To constitute a proper invoice, the invoice must include the following information and/or attached documentation.

1. Name of the business concern and invoice date.
2. Order number or other authorization for delivery of the goods or services.
3. Description, price, and quantity of goods and services actually delivered or rendered.
4. Shipping and payment terms. Bill of lading number and weight of shipment will be shown for shipments on Government bills of lading. If prepaid, parcel post charges are billed, the gross weight and shipping point must be shown.
5. Other substantiating documentation or information as required by the purchase order.

Revised 5/2004